



**PRA RENTAL AGREEMENT**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE: \_\_\_\_\_, \_\_\_\_\_ ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE (hm): (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PHONE (wk): (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

PHONE (cell): (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

TYPE OF FUNCTION: \_\_\_\_\_ NUMBER IN PARTY: \_\_\_\_\_

PREFERRED EVENT DATE / TIME: \_\_\_\_\_

WHICH WILL YOU BE RENTING? CLUBHOUSE OR PAVILION?: \_\_\_\_\_

ADDITIONAL COMMENTS, INFORMATION OR REQUESTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*\* By signing this form, I acknowledge that I have been given a copy of the PRA PROPERTY RENTAL RULES and agree to follow and enforce them.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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FOR OFFICE USE ONLY

Approved By: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_ on \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check # \_\_\_\_\_)

Deposit Paid: \$ \_\_\_\_\_ on \_\_\_\_/\_\_\_\_/\_\_\_\_ (Check # \_\_\_\_\_)

Deposit Refund: \$ \_\_\_\_\_ on \_\_\_\_/\_\_\_\_/\_\_\_\_ (PRA Check # \_\_\_\_\_)

Cleaning Fee Charged: Yes No

Noted Damage: \_\_\_\_\_

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## PRA PROPERTY RENTAL RULES

1. Only Piedmont Recreational Association (hereafter referred to as 'PRA') members in good standing may reserve a date for a social event at the pool. If a non-member would like to reserve an event, then he/she must be 'sponsored' by a member who will be responsible for all damages that may be incurred. PRA property is available any day of the week for private parties, provided that it does not interfere with its normal operation. Exclusive use of the entire PRA facility is prohibited.
2. The clubhouse and pavilion will not be rented to minors (Persons under the age of 21). Proof of age for Renter must be established by appropriate identification at time of payment. Events involving minors must be supervised by the appropriate number of adults.
3. Glass containers, tobacco products and alcoholic beverages are prohibited near pool area. Alcoholic beverages may be consumed in the clubhouse with prior approval from the Social Committee at the time the reservation is made. Alcoholic beverages **may not** be served to minors on PRA property. All state and local alcohol laws **must** be obeyed.
4. There is NO SMOKING permitted inside the clubhouse or on any part of PRA's fenced-in property.
5. Music is not permitted outside the clubhouse and noise levels must be within reason as not to disturb surrounding neighbors.
6. For safety reasons, the patio doors must remain unlocked whenever the clubhouse is occupied.
7. The host member is fully responsible for the guest' actions and behavior and must be present the entire time of the event.
8. PRA will not be held responsible for personal belongings left on PRA property.
9. It is the host member's responsibility to return PRA as it was found. This includes, but is not limited to, returning any furniture to its original position, cleaning up the party area as well as any other areas used, checking bathrooms to make sure all sinks are turned off and toilets have been flushed, removal and disposal of all decorations (inside and out) and removal of all trash. Please do not leave any food in the refrigerator. This should all be done before leaving the property. A \$35.00 cleaning fee will be incurred if this is not done. The member will be billed after a determination is made. The host member will also be responsible to make restitution for any damage done to PRA property. Should the host member fail to pay for the damage cost or clean-up fee, he/she will forfeit his/her membership until payment has been made.
10. Parties may not last longer than 2 hours. If no parties are scheduled directly before or after your event, you may use the outdoor shade structure / clubhouse for an additional 30 minutes before for set up and/or after for clean up. Unless previous arrangements have been made, parties must be over and everyone must be off PRA property by the end of operating hours. If not, a PRA employee will disperse the group at closing time.

11. All social events are scheduled by the Pool Manager and request forms should be received at least one week in advance. Reservations are taken on a first-come, first served basis. Forms are available at the pool office during the operating season, but the staff CANNOT schedule your event. Forms are also available year-round on the PRA website (<http://www.piedmontpool.com>) .
12. The base fee for a party is \$75.00 for the Pavilion, \$50.00 for the Clubhouse. This covers 2 hours of exclusive use of the outdoor shade structure OR clubhouse as well as guards for 20 guests, Guest fees are \$3.00 per non-member and must be paid by the host at the end of the party. If more than 20 will be swimming, an additional guard must be hired for every 10 guests. This will be at a rate of \$10 an hour per guard. The guards are hired before the party based on the number that the host member states will be attending; therefore this must be paid in advance.
13. Although availability may be checked without obligation, absolutely no reservations can be made without advance payment. To reserve your party date, send the signed request form along with your rental fee, plus any guard fees, to the Pool Manager. When received, your event will be put on the calendar at the pool. Please do NOT leave your request form at the pool office as PRA will not be responsible for any lost applications or deposits. **All checks should be made payable to PRA.**
14. Refunds will be made if reservations are cancelled within 7 days of event. If cancellation is made with less than 7 days notice, money will only be refunded if the clubhouse / outdoor shade structure is rented to another party. If cancellation is due to severe weather, the event may be re-scheduled to another available time or a refund can be given. All refunds will be processed within 2 weeks after the event.
15. Damage deposits will be returned upon inspection of the property by a member of the PRA Board to determine if proper cleaning has occurred, that no damage was done, any keys that were issued have been returned and that all regulations were observed.
16. All PRA rules must be obeyed by each member and guest attending the event. Persons not complying with the above or causing disturbance will be asked to leave the premises. The renting party will be held responsible for any breach of these violations.
17. The PRA Board of Directors reserves the right to refuse rental to any group or individuals.